



MARRIAGE AND FAMILY THERAPIST SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Room 121A, 1400 East Washington Avenue, Madison WI

Contact: Dan Williams (608) 266-2112

March 30, 2015

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section. A quorum of the MPSW Joint Board may be present.

9:15 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-3)**
- B. 9:15 A.M. Public Hearing - Clearinghouse Rule 15-017 Relating to Supervised Hours (4-14)**
 - 1) Review and Respond to Clearinghouse Report and Public Hearing Comments
- C. Approval of the Minutes of December 19, 2014 (15-16)**
- D. Administrative Matters – Discussion and Consideration (17-20)**
 - 1) Staff Updates
 - 2) Election of Officers
 - 3) Appointments of Liaisons and Delegation of Authority
 - 4) Update as to Linda Pellmann Meeting With Eric Esser
 - 5) Section Member – Term Expiration Date
 - a. Peter Fabian – 7/1/2018
 - b. Alice Hanson-Drew – 7/1/2013
 - c. Linda Pellmann – 7/1/2015
 - d. MFT Professional Member – **Vacancy**
- E. Legislative and Administrative Rule Matters – Discussion and Consideration (21-25)**
 - 1) Proposals to Amend MFT 16, 17, 18 Relating to Application, Education, Supervised Practice, and Exams **(22-25)**
 - 2) Pending and Possible Rule-Making Projects
- F. Section Goals – Discussion and Consideration (26)**

- G. Discussion and Consideration of Items Received After Preparation of the Agenda:
- 1) Introductions, Announcements and Recognition
 - 2) Presentation(s) of Petition(s) for Summary Suspension
 - 3) Presentation(s) of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Proposed Final Decision and Order(s)
 - 5) Informational Item(s)
 - 6) Division of Legal Services and Compliance (DLSC) Matters
 - 7) Education and Examination Matters
 - 8) Credentialing Matters
 - 9) Approval(s) for Psychometric Testing
 - 10) Practice Question(s)/Issues
 - 11) Legislation/Administrative Rule Matters
 - 12) Liaison Report(s)
 - 13) Motions
 - 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

I. **Case Closings and Case Status Report (27)**

J. **Deliberation of Credentialing Matters**

- K. Deliberation of Items Received After Preparation of the Agenda
- 1) Application Issues and/or Reviews
 - 2) Professional Assistance Procedure (PAP) Matters
 - 3) Monitoring Matters
 - 4) Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 5) Administrative Warnings
 - 6) Review of Administrative Warning
 - 7) Order(s) Fixing Cost(s)/Matters Related to Costs
 - 8) Division of Legal Services and Compliance (DLSC) Matters
 - 9) Proposed Final Decisions and Orders
 - 10) Petitions for Summary Suspension
 - 11) Petitions for Re-hearing(s)
 - 12) Education and Examination Matters
 - 13) Credentialing Matters
 - 14) Appearance(s) from Request(s) Received or Renewed
 - 15) Motions

L. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

The next scheduled meeting is April 28, 2015.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 20 March 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapists			
4) Meeting Date: 30 March 2015	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Public Hearing on Clearinghouse Rule 15-017 relating to supervised hours Review and respond to Clearinghouse Report and Public Hearing comments	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Hold Public Hearing at 9:15 a.m. Discuss any public hearing comments. Review, discuss and respond to any Clearinghouse comments.			
11) Authorization			
<i>Sharon Henes</i>		<i>20 March 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Notice of Hearing

The Marriage and Family Therapist Section of the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board announces that it will hold a public hearing on a permanent rule to amend MPSW 16.01(1)(b) and (2)(a) relating to supervised hours for marriage and family therapists, at the time and place shown below.

Hearing Information

Date: March 30, 2015

Time: 9:15 a.m.

Location: 1400 East Washington Avenue, Room 121A
Madison, Wisconsin

Appearances at the Hearing and Submittal of Written Comments

Comments may be submitted to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received on or before the public hearing to be held at 9:15 a.m. on March 30, 2015 to be included in the record of rule-making proceedings.

The rule may be reviewed and comments made at <http://dsps.wi.gov/Boards-Councils/Rulemaking/Public-Hearing-Comments> no later than March 30, 2015.

Initial Regulatory Flexibility Analysis

The proposed rule will not have an effect on small businesses, as defined under s. 227.114 (1).

Agency Small Business Regulatory Coordinator

Eric Esser, (608) 266-2435, Eric.Esser@wisconsin.gov

STATE OF WISCONSIN
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL
COUNSELING AND SOCIAL WORK EXAMINING BOARD

IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE : MARRIAGE AND FAMILY THERAPY,
MARRIAGE AND FAMILY THERAPY, : PROFESSIONAL COUNSELING AND
PROFESSIONAL COUNSELING AND : SOCIAL WORK EXAMINING BOARD
SOCIAL WORK EXAMINING BOARD : ADOPTING RULES
: (CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board to amend MPSW 16.01(1)(b) and (2)(a) relating to supervised hours for marriage and family therapists.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted: s. 457.10

Statutory authority: ss. 15.08(5)(b) and 457.03(1)

Explanation of agency authority:

Each board shall promulgate rules for its own guidance and the guidance of the profession to which it pertains and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular profession.

The examining board shall upon the advice of the...marriage and family therapist section...promulgate rules establishing minimum standards for educational programs that must be completed for certification or licensure under this chapter and for supervised clinical training that must be completed for licensure as ...marriage and family therapist under this chapter and approve educational programs and supervised clinical training programs in accordance with those standards.

Related statute or rule: None

Plain language analysis:

Section 1 and 2 remove a requirement which is not in statute for licensure as a marriage and family therapist. The legislature removed the requirement that the supervised marriage and family therapist practice be completed in no less than 2 years when it inserted the 3,000 hour

requirement. This amendment removes the requirement which remained in the administrative code after the statutory change.

Summary of, and comparison with, existing or proposed federal regulation: None

Comparison with rules in adjacent states:

Illinois: Illinois requires the completion of at least 3000 hours of professional work experience in not less than a 2 year period and no more than 5 years.

Iowa: Iowa does not require the 3000 hours of supervised practice occur during a specific timeframe.

Michigan: Michigan does not require the 1000 hours of supervised practice occur during a specific timeframe.

Minnesota: Minnesota requires 2 years of supervised experience computed as being a minimum of 1,000 of clinical client contact over a period of not less than 24 months.

Summary of factual data and analytical methodologies:

The methodology was removing portions of the rule which are inconsistent with statutes.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The board posted the rule for economic comments for 14 days and received none. This rule brings the rule in conformity with statute and does not have an economic effect.

Fiscal Estimate and Economic Impact Analysis:

The Fiscal Estimate and Economic Impact Analysis is attached.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at Eric.Esser@wisconsin.gov, or by calling (608) 266-2435.

Agency contact person:

Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received on or before the public hearing to be held at 9:15 a.m. on March 30, 2015 to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. MPSW 16.01(1)(b) is amended to read:

MPSW 16.01(1)(b) An affidavit that the applicant has completed at least 3000 hours of marriage and family therapy practice ~~in no less than 2 years~~, including at least 1000 hours of face-to-face client contact, under the supervision of a supervisor pursuant to s. MPSW 16.05.

SECTION 2. MPSW 16.01(2)(a) is amended to read:

MPSW 16.01(2)(a) An affidavit that the applicant has completed at least 3000 hours of marriage and family therapy practice ~~in no less than 2 years~~, including at least 1000 hours of face-to-face client contact, under the supervision of a supervisor pursuant to s. MPSW 16.05.

SECTION 3. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

1. Type of Estimate and Analysis <input checked="" type="checkbox"/> Original <input type="checkbox"/> Updated <input type="checkbox"/> Corrected	
2. Administrative Rule Chapter, Title and Number MPSW 16	
3. Subject Supervised training	
4. Fund Sources Affected <input type="checkbox"/> GPR <input type="checkbox"/> FED <input checked="" type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEG-S	5. Chapter 20, Stats. Appropriations Affected 20.165(1)(g)
6. Fiscal Effect of Implementing the Rule <input type="checkbox"/> No Fiscal Effect <input type="checkbox"/> Increase Existing Revenues <input checked="" type="checkbox"/> Increase Costs <input type="checkbox"/> Indeterminate <input type="checkbox"/> Decrease Existing Revenues <input checked="" type="checkbox"/> Could Absorb Within Agency's Budget <input type="checkbox"/> Decrease Cost	
7. The Rule Will Impact the Following (Check All That Apply) <input type="checkbox"/> State's Economy <input type="checkbox"/> Specific Businesses/Sectors <input type="checkbox"/> Local Government Units <input type="checkbox"/> Public Utility Rate Payers <input type="checkbox"/> Small Businesses (if checked, complete Attachment A)	
8. Would Implementation and Compliance Costs Be Greater Than \$20 million? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9. Policy Problem Addressed by the Rule The legislature removed "no less than 2 years" requirement for supervised practice when it inserted the 3,000 hour requirement. This rule brings the code in compliance with the statute. The 3000 hours could be completed in less than 2 years and having to wait additional months to get licensed is a burden to the applicant.	
10. Summary of the businesses, business sectors, associations representing business, local governmental units, and individuals that may be affected by the proposed rule that were contacted for comments. The rule was posted for economic comments and none were received.	
11. Identify the local governmental units that participated in the development of this EIA. None. Local governmental units are not affected by the rule.	
12. Summary of Rule's Economic and Fiscal Impact on Specific Businesses, Business Sectors, Public Utility Rate Payers, Local Governmental Units and the State's Economy as a Whole (Include Implementation and Compliance Costs Expected to be Incurred) There is no economic impact on business, public utility rate payers, local governmental units or the economy as a whole.	
13. Benefits of Implementing the Rule and Alternative(s) to Implementing the Rule The benefit is removing an additional requirement from the code than what is currently in statute.	
14. Long Range Implications of Implementing the Rule The benefit is removing an additional requirement from the code than what is currently in statute.	
15. Compare With Approaches Being Used by Federal Government None	
16. Compare With Approaches Being Used by Neighboring States (Illinois, Iowa, Michigan and Minnesota) Iowa and Michigan do not required the supervised hours to be completed with a specified timeframe. Illinois requires completion of at least 3000 hours in not less than 2 years and no more than 5 years. Minnesota requires 2 years of supervised experience.	
17. Contact Name Sharon Henes	18. Contact Phone Number (608) 261-2377

This document can be made available in alternate formats to individuals with disabilities upon request.

ADMINISTRATIVE RULES
Fiscal Estimate & Economic Impact Analysis

ATTACHMENT A

1. Summary of Rule's Economic and Fiscal Impact on Small Businesses (Separately for each Small Business Sector, Include Implementation and Compliance Costs Expected to be Incurred)

2. Summary of the data sources used to measure the Rule's impact on Small Businesses

3. Did the agency consider the following methods to reduce the impact of the Rule on Small Businesses?

- Less Stringent Compliance or Reporting Requirements
 - Less Stringent Schedules or Deadlines for Compliance or Reporting
 - Consolidation or Simplification of Reporting Requirements
 - Establishment of performance standards in lieu of Design or Operational Standards
 - Exemption of Small Businesses from some or all requirements
 - Other, describe:
-

4. Describe the methods incorporated into the Rule that will reduce its impact on Small Businesses

5. Describe the Rule's Enforcement Provisions

6. Did the Agency prepare a Cost Benefit Analysis (if Yes, attach to form)

- Yes No
-



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

Scott Grosz
Clearinghouse Director

Margit S. Kelley
Clearinghouse Assistant Director

Terry C. Anderson
Legislative Council Director

Jessica Karls-Ruplinger
Legislative Council Deputy Director

CLEARINGHOUSE REPORT TO AGENCY

[THIS REPORT HAS BEEN PREPARED PURSUANT TO S. 227.15, STATS. THIS IS A REPORT ON A RULE AS ORIGINALLY PROPOSED BY THE AGENCY; THE REPORT MAY NOT REFLECT THE FINAL CONTENT OF THE RULE IN FINAL DRAFT FORM AS IT WILL BE SUBMITTED TO THE LEGISLATURE. THIS REPORT CONSTITUTES A REVIEW OF, BUT NOT APPROVAL OR DISAPPROVAL OF, THE SUBSTANTIVE CONTENT AND TECHNICAL ACCURACY OF THE RULE.]

CLEARINGHOUSE RULE **15-017**

AN ORDER to amend MPSW 16.01 (1) (b) and (2) (a), relating to supervised hours for marriage and family therapists.

Submitted by **DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**

02-27-2015 RECEIVED BY LEGISLATIVE COUNCIL.

03-20-2015 REPORT SENT TO AGENCY.

SG:RES

LEGISLATIVE COUNCIL RULES CLEARINGHOUSE REPORT

This rule has been reviewed by the Rules Clearinghouse. Based on that review, comments are reported as noted below:

- 1. STATUTORY AUTHORITY [s. 227.15 (2) (a)]
Comment Attached YES NO

- 2. FORM, STYLE AND PLACEMENT IN ADMINISTRATIVE CODE [s. 227.15 (2) (c)]
Comment Attached YES NO

- 3. CONFLICT WITH OR DUPLICATION OF EXISTING RULES [s. 227.15 (2) (d)]
Comment Attached YES NO

- 4. ADEQUACY OF REFERENCES TO RELATED STATUTES, RULES AND FORMS [s. 227.15 (2) (e)]
Comment Attached YES NO

- 5. CLARITY, GRAMMAR, PUNCTUATION AND USE OF PLAIN LANGUAGE [s. 227.15 (2) (f)]
Comment Attached YES NO

- 6. POTENTIAL CONFLICTS WITH, AND COMPARABILITY TO, RELATED FEDERAL REGULATIONS [s. 227.15 (2) (g)]
Comment Attached YES NO

- 7. COMPLIANCE WITH PERMIT ACTION DEADLINE REQUIREMENTS [s. 227.15 (2) (h)]
Comment Attached YES NO



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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CLEARINGHOUSE RULE 15-017

Comments

[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Legislative Reference Bureau and the Legislative Council Staff, dated December 2014.]

1. Statutory Authority

The department should make it clear that the text included in the explanation of agency authority is quoted statutory language. This could be accomplished by inserting citations to the appropriate statutes.

2. Form, Style and Placement in Administrative Code

a. In the statutes interpreted section of the analysis, the notation “, Stats.” should be added after “s. 457.10”.

b. In the statutory authority section of the analysis, the notation “, Stats.” should be added after “ss. 15.08(5)(b) and 457.03(1)”.

c. Spaces should be inserted between the individual parts of a citation. In the statutory authority section of the analysis, “ss. 15.08(5)(b) and 457.03(1)” should become “ss. 15.08 (5) (b) and 457.03 (1)”. The same comment applies to SECTION 1 and SECTION 2 of the rule text.

5. Clarity, Grammar, Punctuation and Use of Plain Language

a. In the plain language analysis, “Section” should be changed to “Sections”.

b. In the plain language analysis, the department should identify from which statute the two-year requirement was removed. This could be accomplished by inserting “from s. 457.10, Stats.,” between “2 years” and “when”.

c. In the Illinois, Iowa, and Michigan sections of the comparison with rules in adjacent states, “3000” should be changed to “3,000” and “1000” should be changed to “1,000”. The same comment applies to SECTION 1 and SECTION 2 of the rule text. Commas are used to mark groups of three digits.

d. In the description of Michigan law under the comparison with rules in adjacent states, “of” appears twice. One should be deleted.

e. In the analysis and supporting documents section, “revision” should be inserted after the first use of “rule” in the second sentence.

f. In s. MPSW 16.01 (1) (b), “lest” should be changed to “least”.

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
December 19, 2014**

PRESENT: Peter Fabian, Alice Hanson-Drew, Linda Pellmann

STAFF: Dan Williams – Executive Director, Taylor Thompson – Bureau Assistant, and other DSPS Staff

CALL TO ORDER

Alice Hanson-Drew called the meeting to order at 9:32 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

Amendments:

- *Amend item C.2)d. to read “MFT Professional Member”*

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 28, 2014

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to approve the July 28, 2014 minutes as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE MATTERS

DRAFT AMENDING MPSW 16 RELATING TO SUPERVISED HOURS

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to approve the revisions as amended of MPSW 16 relating to supervised hours for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

SCOPE AMENDING MPSW 16, 17 RELATING TO MFT LICENSURE

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to approve the amended Scope Statement on MPSW 16, 17 Relating to MFT Licensure for submission to the Governor’s Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

WHITEWATER MFT PROGRAM REQUEST FOR APPROVAL

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to accept the proposed UW Whitewater course sequencing as meeting equivalent educational licensure standards, and requests resubmission from UW Whitewater every 6 years. Motion carried unanimously.

MFT LICENSE RENEWAL

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to request DSPS Credentialing to add the MFT profession to OLAS. Motion carried unanimously.

ADJOURNMENT

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:05 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nilajah Madison-Head – Bureau Assistant		2) Date When Request Submitted: 02/18/15 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy, Professional Counselor and Social Work Board - Marriage and Family Therapy Section			
4) Meeting Date: 03/30/15	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? C. Administrative Matters 1) Staff Updates 2) Elections of Officers 3) Appointment of Liaisons and Delegation of Authority 4) Section Member – Term Expiration Date	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Section is to elect officers, have the Chair appoint liaisons, and do Delegations of Authority.			
11) Authorization			
<i>Nilajah Madison-Head</i>		02/18/15	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

2014 ELECTION RESULTS	
Section Chair	Alice Hanson-Drew
Vice Chair	Linda Pellmann
Secretary	Peter Fabian

2014 LIAISON APPOINTMENTS	
WAMFT Liaison	Linda Pellmann
DLSC Liaison (including CE, PAP, Monitoring)	Peter Fabian
Credentialing Liaison	Linda Pellmann, Peter Fabian Alternate: Alice Hanson-Drew
Continuing Education Liaison	Peter Fabian
AMFTRB Liaison	

2014 SCREENING PANEL APPOINTMENTS	
January- December 2014	Alice Hanson-Drew, Peter Fabian Alternate: Linda Pellmann

DELEGATION MOTIONS

- MOTION:** Peter Fabian moved, seconded by Linda Pellmann, that the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.
- MOTION:** Linda Pellmann moved, seconded by Peter Fabian, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.
- MOTION:** Peter Fabian moved, seconded by Linda Pellmann, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

Additional Motions for 2015 and All Future Years

Association of Marital and Family Therapy Regulatory Boards (AMFTRB) Liaison

MOTION: moved, seconded by to delegate authority to the AMFTRB Liaison(s) to address all issues related to AMFTRB matters. Motion carried unanimously.

Licensure Delegation

MOTION: moved, seconded by , to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Section or Section liaison review. Motion carried unanimously.

SPS 1.08 Delegation

MOTION: moved, seconded by , that Board Counsel or another Department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. **Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.**

Monitoring Liaison currently has the authority to grant an extension up to 90 days. This change will allow the Liaison to grant payment plans and longer extensions on a case-by-case basis, which will be particularly helpful for Board/Sections that do not meet every month.

7. **Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.**

This addition was initiated and approved by the Medical Examining Board in October 2014. The Liaison may choose to defer a particular request to the full Board/Section for review if needed.

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 9 February 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: 18 February 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. Proposals to amend MFT 16, 17, 18 relating to application, education, supervised practiced, and exams 2. Pending and Possible Rule-making projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>9 February 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter MPSW 16

REQUIREMENTS FOR MARRIAGE AND FAMILY THERAPY LICENSURE

MPSW 16.01 Application for licensure as a marriage and family therapist.

MPSW 16.02 Educational equivalents for graduate degrees in marriage and family therapy from accredited institutions.

MPSW 16.03 Supervised clinical practice.

MPSW 16.05 Qualifications of a person providing practice supervision.

MPSW 16.06 Limitations on group supervision.

Note: Chapter SFC 16 was created as an emergency rule effective April 26, 1993.

Note: Chapter SFC 16 was renumbered ch. MPSW 16 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., Register October 2002 No. 562.

MPSW 16.01 Application for licensure as a marriage and family therapist. (1) In addition to paying the fee specified in s. 440.08 (2) (a), Stats., an applicant for licensure as a marriage and family therapist shall submit the completed, signed application form and:

(a) 1. A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the regionally accredited college or university or other accredited institution from which the applicant has graduated with a master's or doctoral degree in marriage and family therapy.

2. An applicant who does not have a master's or doctoral degree in marriage and family therapy must present a certificate of professional education signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with a master's or doctoral degree in a field substantially equivalent to marriage and family therapy, together with satisfactory evidence of having completed education equivalent to a master's or doctoral degree in marriage and family therapy pursuant to s. MPSW 16.02.

3. An applicant who has a master's or doctoral degree in marriage and family therapy from a program which was not accredited by the commission on accreditation for marriage and family therapy education (COAMFTE) of the American association for marriage and family therapy must submit satisfactory evidence of having completed education equivalent to a master's or doctoral degree in marriage and family therapy from a program accredited by the commission on accreditation for marriage and family therapy education of the American association for marriage and family therapy, pursuant to s. MPSW 16.02, or that a degree awarded by a foreign institution of higher learning has been determined by an organization approved by the section to be equivalent to a degree from a program accredited by COAMFTE. If the applicant's education was not received in English, the applicant must demonstrate proficiency in English by achieving a score of 550 (or 213 on the computer-based exam) or above on the Test Of English as a Foreign Language (TOEFL) or an equivalent score on an equivalent examination.

(b) An affidavit that the applicant has completed at least 3000 hours of marriage and family therapy practice in no less than 2 years, including at least 1000 hours of face-to-face client contact, under the supervision of a supervisor pursuant to s. MPSW 16.05.

(c) Verification of successful completion of the examination required under s. 457.10 (4), Stats.

(d) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(e) All pertinent information relating to any convictions or pending charges for all crimes, and any traffic offenses which did or could result in revocation or suspension of the applicant's driver's license.

(2) Individuals who, after review of appropriate training and experience, have been admitted to clinical membership in the American association for marriage and family therapy will be

considered for certification on the section's review of documentation of the individual's clinical membership submitted directly to the section from AAMFT. Those applicants shall also submit the fee specified in s. 440.08 (2) (a), Stats., with the completed, signed application form and:

(a) An affidavit that the applicant has completed at least 3000 hours of marriage and family therapy practice in no less than 2 years, including at least 1000 hours of face-to-face client contact, under the supervision of a supervisor pursuant to s. MPSW 16.05.

(b) Verification of successful completion of the examination required under s. 457.10 (4), Stats.

(c) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(d) All pertinent information relating to any convictions or pending charges for all crimes, and any traffic offenses which did or could result in revocation or suspension of the applicant's driver's license.

History: Cr. Register, November, 1993, No. 455, eff. 12-1-93; am. (1) (c) and (2), r. (3), Register, November, 1999, No. 527, eff. 12-1-99; CR 02-105; am. (1) (intro.), (1) (a) 3., (1) (b) and (d) and (2) (a) and (c), Register October 2002 No. 562, eff. 11-1-02; CR 03-090; am. (1) (a) 3. Register June 2004 No. 582, eff. 7-1-04.

MPSW 16.02 Educational equivalents for graduate degrees in marriage and family therapy from accredited institutions. For purposes of meeting the educational requirements for a certificate as a marriage and family therapist, the following are substantially equivalent to a master's or doctoral degree in marriage and family therapy from an accredited institution:

(1) A course of study that includes at least 9 separate courses in the general topic areas of marital and family studies, marital and family therapy, and human development during the completion of a master's or doctoral degree at a regionally accredited college or university, as follows:

Note: There is a depth requirement in the educational equivalency evaluation. Each applicant is required to have a minimum of 2 courses in each of the general topic areas of marital and family studies, marital and family therapy, and human development. Each applicant is also required to have a minimum of 3 additional courses chosen from one or more of those topic areas, for a total of 9 separate courses in the topic areas of marital and family studies, marital and family therapy, and human development.

(a) Marital and family studies; a minimum of 2 separate courses and 6 semester hours or 8 quarter hours of academic credit. The courses shall relate directly to family development and family interactional patterns across the life cycle of the family as well as the family. Course work shall include one or more of the following areas: the study of family life cycle; theories of family development; marriage and the family; sociology of the family; families under stress; the contemporary family; the family in a social context; the cross-cultural family; youth, adult, aging and the family; family subsystems; and individual, interpersonal relationships involving marital, parental, and sibling relations.

(b) Marital and family therapy; a minimum of 2 separate courses and 6 semester hours or 8 quarter hours of academic credit. The course work shall include one or more of the following areas: the study of family therapy methodology; family assessment; treatment and intervention methods in family or marital therapy; overview of major clinical theories of marital and family

therapy such as: communications, contextual, experiential, object relations, strategic, structural, systemic, transgenerational.

(c) Human development; a minimum of 2 separate courses and 6 semester hours or 8 quarter hours of academic credit. The course work shall include one or more of the following areas: the study of human development; personality theory; human sexuality; psychopathology; and behavior–pathology.

(d) Professional studies; a minimum of 1 course and 3 semester hours or 4 quarter hours of academic credit. The course work shall include one or more of the following areas: the study of professional socialization and the role of the professional organization; legal responsibilities and liabilities; independent practice and interprofessional cooperation; ethics; and family law.

(e) Research; a minimum of 1 course and 3 semester hours or 4 quarter hours of academic credit. The course work shall include one or more of the following areas: research design; methods and statistics; and research in marital and family studies and therapy.

(f) Clinical practicum; clinical practice as part of an academic program in marriage and family therapy or a substantially equivalent field, including at least 300 hours in face–to–face contact with individuals, couples, and families for the purpose of assessment, diagnosis, and treatment, accumulated under supervision in not less than 8 calendar months and not more than 24 calendar months.

Note: The clinical practice required in an academic program in order to meet the educational equivalency of a master's or doctoral degree in marriage and family therapy shall not be considered to fulfill any part of the postgraduate supervised practice requirement for licensure eligibility. A person who is working towards the equivalent of a graduate degree in marriage and family therapy shall complete the 300 hours of supervised practice as part of the academic equivalency, and shall also complete the 3,000 hours of postgraduate supervised practice required of all applicants for a license as a marriage and family therapist.

(2) Proof that the applicant has, after obtaining a master's or doctoral degree in a field substantially equivalent to marriage and family therapy, successfully completed and received academic credit for course work at an accredited institution or a regionally accredited college or university, which, when combined with course work supporting the master's or doctoral degree in the substantially equivalent field, meets the criteria stated in sub. (1).

(3) Proof that the applicant has been admitted to clinical membership in the American association for marriage and family therapy after review of appropriate training and experience may be considered as the equivalent of a graduate degree in marriage and family therapy from an accredited institution on the marriage and family therapists section's review of documentation of the applicant's clinical membership in the American association for marriage and family therapy. The applicant shall request the American association for marriage and family therapy to send documentation of the applicant's clinical membership in the American association for marriage and family therapy and the date the membership was granted directly to the marriage and family therapists section from the American association of marriage and family therapy.

History: Cr. Register, November, 1993, No. 455, eff. 12–1–93; r. (4), Register, November, 1999, No. 527, eff. 12–1–99.

MPSW 16.03 Supervised clinical practice. The person whose practice is being supervised shall receive a minimum of one hour of face–to–face supervision for each 10 client contact hours. Only those individuals who hold a valid marriage and fam-

ily therapist training certificate may begin accumulating hours towards their postgraduate supervised practice requirements.

History: Cr. Register, November, 1993, No. 455, eff. 12–1–93; CR 01–151: am. Register July 2002 No. 559, eff. 8–1–02; CR 02–105: am. Register October 2002 No. 562, eff. 11–1–02; CR 05–051: am. Register March 2006 No. 603, eff. 4–1–06.

MPSW 16.05 Qualifications of a person providing practice supervision. (1) Supervision of a period of supervised practice of marriage and family therapy may be exercised by either:

(a) An individual licensed as a marriage and family therapist who has received a doctorate degree in marriage and family therapy.

(b) An individual licensed as a marriage and family therapist who has engaged in the equivalent of 5 years of full–time marriage and family therapy practice.

(c) A psychiatrist or a psychologist licensed under ch. 455, Stats.

(d) A person who holds an "approved supervisor" certificate from the American association for marriage and family therapy.

(e) An individual, other than an individual specified in par. (a), (b), (c) or (d), who is approved in advance by the marriage and family therapist section.

(2) Supervision of required postgraduate clinical practice shall be conducted by a supervisor with adequate training, knowledge and skill to competently supervise any marriage and family therapy service that a marriage and family therapist undertakes. The supervision of the practice of marriage and family therapy may be exercised by a person other than an employment supervisor. The supervisor may not permit a supervisee to engage in any marriage and family therapy practice that the supervisor cannot competently supervise. All supervisors shall be legally and ethically responsible for the activities of the marriage and family therapist supervisee. Supervisors shall be available or make appropriate provision for emergency consultation and intervention. Supervisors shall be able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases, and to terminate the supervised relationship if necessary.

(3) It is the applicant's responsibility to satisfy the marriage and family therapists section that the applicant's supervisor met all qualifications.

History: Cr. Register, November, 1993, No. 455, eff. 12–1–93; CR 02–105: r. and recr. Register October 2002 No. 562, eff. 11–1–02.

MPSW 16.06 Limitations on group supervision.

(1) If supervision is provided in group sessions, the group shall consist of no more than 6 persons receiving supervision for every one person providing supervision.

(2) If supervision is provided in group sessions, each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision, but may not credit any time which is primarily social activity with the group or supervisor as part of a supervision session.

(3) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.

History: Cr. Register, November, 1993, No. 455, eff. 12–1–93.

Chapter MPSW 17

MARRIAGE AND FAMILY THERAPY TEMPORARY LICENSE, RECIPROCAL LICENSE, AND TRAINING CERTIFICATE APPLICATIONS

MPSW 17.01 Temporary license.
MPSW 17.02 Reciprocal license.

MPSW 17.03 Application for a marriage and family therapist training license.

Note: Chapter SFC 17 was created as an emergency rule effective April 26, 1993.

Note: Chapter SFC 17 was renumbered ch. MPSW 17 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., Register October 2002 No. 562.

MPSW 17.01 Temporary license. The marriage and family therapist section may issue a temporary license permitting a person who has completed the educational and supervised practice requirements for eligibility for a license as a marriage and family therapist upon payment of the fee for the temporary license and application for the next available examination to use the title “marriage and family therapist” and to practice marriage and family therapy. The temporary license is valid for a period not to exceed 9 months from the date of its issuance, and it may be renewed once upon receipt of a written request and any required renewal fee. If a temporary license is returned to the department prior to its expiration along with a written request that it be placed on hold, the temporary license may later be reissued to the holder for the remainder of the 9 month period.

History: Cr. Register, November, 1993, No. 455, eff. 12-1-93; CR 02-105: am. Register October 2002 No. 562, eff. 11-1-02; CR 05-051: am. Register March 2006 No. 603, eff. 4-1-06.

MPSW 17.02 Reciprocal license. The marriage and family therapist section shall grant a license as a marriage and family therapist under s. 457.10, Stats., to an applicant who pays the fee required by s. 440.05 (2), Stats., and provides evidence of all of the following to the section:

(1) The applicant has a current credential as a marriage and family therapist or the substantial equivalent in good standing in another state or territory of the United States.

(2) The requirements for the grant of the credential in the other state or territory of the United States are substantially equivalent to the requirements for the grant of a license under s. 457.10, Stats.

(3) The applicant has disclosed all discipline ever taken or currently pending against the applicant or any professional credential held by the applicant by any credentialing authority of any state or territory of the United States.

(4) If the applicant has been convicted of a crime, or of a traffic offense which did or could result in the suspension or revocation of his or her driver’s license, or the applicant has such charges pending against him or her, the applicant has disclosed all information necessary for the section to determine whether the circumstances of the pending charge or conviction are substantially

related to the duties of practice under a marriage and family therapist license.

(5) The applicant passes an examination approved by the marriage and family therapist section that tests knowledge of state law relating to marriage and family therapy.

History: Cr. Register, November, 1994, No. 467, eff. 12-1-94; CR 02-105: am. (intro.) (2) and (4), cr. (5), Register October 2002 No. 562, eff. 11-1-02.

MPSW 17.03 Application for a marriage and family therapist training license. (1) The marriage and family therapist section shall grant a marriage and family therapist training license to any individual who does all of the following:

(a) Submits a completed, signed application form.

(b) Pays the fee specified in s. 440.05 (6), Stats.

(c) Submits evidence satisfactory to the marriage and family therapist section that he or she has done one of the following:

1. Satisfies the requirements in s. 457.10 (2), Stats.

2. Is enrolled or will be enrolled in an institute for marriage and family therapy that is approved by the commission on accreditation for marriage and family therapy education of the American Association for Marriage and Family Therapy or by the marriage and family therapist section.

3. Holds a graduate degree in a mental health field approved by the marriage and family therapist section and is enrolled or will be enrolled in a master’s or doctoral degree program in marriage and family therapy accredited by the commission on accreditation for marriage and family therapy education or approved by the marriage and family therapist section.

(d) Submits evidence satisfactory to the marriage and family therapist section of one of the following:

1. The applicant is in a position or has an offer for a position as a marriage and family therapist in a supervised marriage and family therapist practice.

2. The applicant is in a position or has an offer for a position in which the applicant will, in the opinion of the marriage and family therapist section, receive training and supervision equivalent to the training and supervision received in a supervised marriage and family therapist practice.

(2) A marriage and family therapist training license is valid for 48 months and may be renewed at the discretion of the marriage and family therapist section.

History: CR 02-105: cr. Register October 2002 No. 562, eff. 11-1-02; CR 07-047: am. (title), (1) (intro.) and (2), r. and recr. (1) (c), renum. (1) (d) to be (1) (d) (intro.) and am., cr. (1) (d) 1. and 2. Register March 2008 No. 627, eff. 4-1-08.

Chapter MPSW 18

MARRIAGE AND FAMILY THERAPY EXAMINATIONS

MPSW 18.01 Examination.

Note: Chapter SFC 18 was created as an emergency rule effective April 26, 1993.

Note: Chapter SFC 18 was renumbered ch. MPSW 18 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., [Register October 2002 No. 562](#).

MPSW 18.01 Examination. An applicant for a license as a marriage and family therapist shall successfully complete the examination consisting of the Wisconsin statutes and rules

examination and the examination in marriage and family therapy of the association of marital and family therapy regulatory boards. Both parts of the examination may be taken prior to the completion of the required period of supervision.

History: Cr. [Register, November, 1993, No. 455](#), eff. 12-1-93; am. [Register, November, 1999, No. 527](#), eff. 12-1-99; [CR 02-105](#); am. [Register October 2002 No. 562](#), eff. 11-1-02.

MFT SECTION GOALS

- 1) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
- 2) Gaining reciprocity for California license holders.
- 3) Overview of MFT curriculum for licensure.