

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
VIRTUAL/TELECONFERENCE
MEETING MINUTES
January 19, 2016**

PRESENT: Peter Bronek, Duane Heins, Frank Hopp, Thomas Kneesel, Peter Moegenburg, Wanda Wood

EXCUSED: David Wagner

STAFF: Tom Ryan, Executive Director; Samantha Weishan, Bureau Assistant; and other Department staff

CALL TO ORDER

Thomas Kneesel, Chair, called the meeting to order at 10:02 a.m. six (6) members were present.

ADOPTION OF AGENDA

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Peter Moegenburg moved, seconded by Wanda Wood, to approve the minutes of November 3, 2015 as published. Motion carried unanimously.

SLATE OF OFFICERS

NOMINATION: Duane Heins nominated the 2015 slate of officers to continue in 2016.

Tom Ryan called for nominations three (3) times.

Nomination carried by unanimous consent.

The 2015 Slate of Officers was reelected to continue in 2016.

2016 ELECTION RESULTS	
Board Chair	Thomas Kneesel
Vice Chair	Frank Hopp
Secretary	Peter Moegenburg

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

Yuxue Jia

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend approval of the appraisal reports as submitted. Motion carried unanimously.

Paul Nyland

MOTION: Peter Bronek moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standard 1. Motion carried unanimously.

David Didier

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standards 1, 2 and the USPAP Ethics Rule. Motion carried unanimously.

MOTION: Wanda Wood moved, seconded by Duane Heins, to refer the signing Appraiser to The Division of Legal Services and Compliance. Motion carried unanimously.

Corey Sell

MOTION: Peter Bronek moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standard 1. Motion carried unanimously.

Thomas Hittman

MOTION: Wanda Wood moved, seconded by Peter Moegenburg, to recommend approval with coaching comments. Motion carried unanimously.

Approval was recommended prior to the meeting for the following applicants on the agenda: David Sprenger, and Matthew Hietpas.

ADJOURNMENT

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:49 a.m.