

**REAL ESTATE APPRAISERS BOARD  
MEETING MINUTES  
NOVEMBER 11, 2015**

**PRESENT:** Scott Brunner, Carl Clementi, Jennifer Coates (*via GoToMeeting*), Steven Miner, Lawrence Nicholson, Henry Simon

**EXCUSED:** Thomas Kneesel

**STAFF:** Brittany Lewin - Executive Director; Nilajah Hardin - Bureau Assistant, and other DSPS Staff

**CALL TO ORDER**

Lawrence Nicholson, Chair, called the meeting to order at 9:33 a.m. A quorum of six (6) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Henry Simon moved, seconded by Scott Brunner, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to approve the minutes of August 26, 2015 as published. Motion carried unanimously.

**NOMINATIONS, ELECTIONS AND APPOINTMENTS**

**Liaison Appointments**

| <b>2015 LIAISON APPOINTMENTS</b>    |  |
|-------------------------------------|--|
| <b>Monitoring Liaison</b>           | <b>Carl Clementi</b><br><i>Alternate: Steven Miner</i>         |
| <b>Continuing Education Liaison</b> | <b>Lawrence Nicholson;</b><br><i>Alternate: Thomas Kneesel</i> |
| <b>Credentialing Liaison</b>        | <b>Carl Clementi;</b><br><i>Alternate: Thomas Kneesel</i>      |
| <b>Rules Liaison</b>                | <b>Carl Clementi;</b><br><i>Alternate: Thomas Kneesel</i>      |

**MOTION:** Scott Brunner moved, seconded by Henry Simon, to affirm the Chair's appointment of Liaisons. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Henry Simon moved, seconded by Steven Miner, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Scott Brunner – yes; Carl Clementi - yes; Jennifer Coates – yes; Steven Miner – yes; Lawrence Nicholson – yes; Henry Simon - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:46 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Henry Simon moved, seconded by Carl Clementi, to reconvene in Open Session at 12:10 p.m. Motion carried unanimously.

## **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Scott Brunner moved, seconded by Carl Clementi, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

## **ADMINISTRATIVE WARNINGS**

### **15 APP 027 – R.J.F.**

**MOTION:** Carl Clementi moved, seconded by Henry Simon, to issue an Administrative Warning in the matter of DLSC case number 15 APP 027 R.J.F. Motion carried unanimously.

## **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

### **13 APP 076 and 13 APP 084 – Willard C. Parr**

**MOTION:** Scott Brunner moved, seconded by Steven Miner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Willard C. Parr (DLSC case numbers 13 APP 076 and 13 APP 084). Motion carried unanimously.

### **13 APP 085 and 15 APP 024 – Anne M. Fogle**

**MOTION:** Henry Simon moved, seconded by Scott Brunner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Anne M. Fogle (DLSC case number 13 APP 085 and 15 APP 024). Motion carried unanimously.

**13 APP 100 – Lyle M. Pomplun**

**MOTION:** Scott Brunner moved, seconded by Steven Miner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Lyle M. Pomplun (DLSC case number 13 APP 100). Motion carried unanimously.

**13 APP 102 – Jeffrey D. White**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Jeffrey D. White (DLSC case numbers 13 APP 102). Motion carried unanimously.

**14 APP 001 – Paul D. Grossmeier**

**MOTION:** Scott Brunner moved, seconded by Carl Clementi, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Paul D. Grossmeier (DLSC case number 14 APP 001). Motion carried unanimously.

**14 APP 005 – Kenneth D. Jones**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Kenneth D. Jones (DLSC case number 14 APP 005). Motion carried unanimously.

**14 APP 007 – George A. Thorne**

**MOTION:** Carl Clementi moved, seconded by Scott Brunner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of George A. Thorne (DLSC case number 14 APP 007). Motion carried unanimously.

**14 APP 029 – John R. Mau**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of John R. Mau (DLSC case number 14 APP 029). Motion carried unanimously.

**14 APP 047 – Randy J. Schmitt**

**MOTION:** Scott Brunner moved, seconded by Steven Miner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Randy J. Schmitt (DLSC case number 14 APP 047). Motion carried unanimously.

**14 APP 048 – Donald R. Holt**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Donald R. Holt (DLSC case number 14 APP 048). Motion carried unanimously.

**14 APP 049 – Tammi Kay McKee**

**MOTION:** Carl Clementi moved, seconded by Scott Brunner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Tammi Kay McKee (DLSC case number 14 APP 049). Motion carried unanimously.

**14 APP 050 – Lynn M. Beck**

**MOTION:** Carl Clementi moved, seconded by Steven Miner, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Lynn M. Beck (DLSC case number 14 APP 050). Motion carried unanimously.

**14 APP 059 – James G. Bares**

**MOTION:** Steven Miner moved, seconded by Carl Clementi, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of James G. Bares (DLSC case number 14 APP 059). Motion carried unanimously.

**CASE CLOSINGS**

**13 APP 005 – T.P.**

**MOTION:** Scott Brunner moved, seconded by Carl Clementi, to close case 13 APP 005, against Thomas Prock, for Prosecutorial Discretion (P7). Motion carried unanimously.

**13 APP 098 – R.P.F.**

**MOTION:** Scott Brunner moved, seconded by Carl Clementi, to close case 13 APP 098, against Robert P. Finstad, for Prosecutorial Discretion (P5 - Flag). Motion carried unanimously.

**14 APP 043 – B.A.S.**

**MOTION:** Steve Miner moved, seconded by Scott Brunner, to close case 14 APP 043, against Bernice A. Stutz, for Prosecutorial Discretion (P1). Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Steven Miner moved, seconded by Henry Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:12 p.m.